



Sedlescombe Parish Council

Minutes of the Meeting of the Parish Council

on Tuesday 21st January 2020 at 19:00 in Committee Room 2 of Sedlescombe Village Hall

Present:

Cllrs. Andy Waters (AW). Pauline Glew (Vice-Chairman)(PG). Peter Anson (PA) – arrived at 7.08pm – PA left at 1945pm.
David Caney (DC). Roy Chapman (RC). Sally Sidgwick (SS)
Parish and District Cllr. Jonathan Vine-Hall (Chairman of the Parish Council) (JVH). Mrs Jackie Scarff (JS) (Clerk/RFO)
County and District Cllr Carl Maynard (CM) and 2 members of the public

Item	Agenda Item (C19.)	
46	Apologies received and accepted from: Lindsay Fraser (LF)	
47.	Interests in accordance with 2012 Code of Conduct To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result. Any changes to register of interests should be notified. There were no declarations of interests, no new written requests for dispensation were received and there were no changes in interests notified. DC registered a pecuniary interest in item 54 as a member of the CIC, he stayed in the room but did not participate in the discussion or the vote.	
48.	Public participation session re matters on the Agenda at the Chairman's discretion.	
49.	To receive the minutes of the Full Council Meeting 19th November 2019 for approval. RESOLVED: That the Chairman is authorised to sign the Minutes of the Full Council Meeting 10 th December 2019 as a true record of the meeting.	
50.	If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.' There were no requirements to pass this resolution.	
51.	Council Policies – to consider the adoption of the following policies <ul style="list-style-type: none"> • Statement of intent as to community engagement The policy was adopted.	
52.	To hear request to hold the May Fayre on the Village Green PG asked that the village fayre be held on 16 th May on the village green and that the A board be displayed advertising the event of the two weeks prior. All cllrs agreed. Resolved that the Spring Fayre can be held on the village green and that the A board can be displayed for 2 weeks to advertise the event.	
53.	To agree the arrangements for the Annual Assembly. Copy for the AA booklet to be supplied to the clerk no later than the last week of Feb. Distribution will be no later than the last week of March Clerk to ask Sedlescombe Vineyard to come and run a wine tasting. It was agreed that the advertising costs would be the same as last year.	PA DC
54.	JVH closed meeting at 7.15 to hear a presentation from the CIC Sedlescombe Sports Pavilion. To receive a presentation for the outline plan for the sports field and pavilion from the Sedlescombe CIC and agree any actions required. The CIC are now fully registered. The next step is to ask the PC to agree to work with the CIC as a partner to reach its aims as per the presentation page. Appendix 1.	

	<p>The CIC would first look to recreate the Sports Pavilion as a village hub by enlarging the current facility. The CIC have spoken to the football club and other users. The idea would be to look to have an upper floor for activities like Yoga, pilates and meeting space aim to extend the social use of the space.</p> <p>The CIC would like to be able to present at the Annual Assembly.</p> <p>The CIC would like the PC to organise a lease with them. PA suggested using a law society lease in the first instance, on full repair and insurance basis for a 5-year lease. PA proposed a possible side letter allowing longer lease if it was needed to unlock funds.</p> <p>The clerk is to double check the requirements to charge VAT on rent.</p> <p>PA left at 7:45pm</p> <p>RC aired a concern that there is no business plan available. He was reassured that the responsibility is devolved to the CIC to achieve what they need to realise their aims.</p> <p>Resolved that the PC should progress with the request for a lease. 5 cllrs voted in favour and 1 abstained.</p>	
<p>55.</p>	<p>Planning</p> <p>To consider responses to planning application.</p> <p>RR/2018/3064/P</p> <p>Churchill Farm, The Street, Sedlescombe TN33 0QW</p> <p>Erection of ten dwellings, new access and access road and relocation of the 30mph speed limit.</p> <p>There was no new information and the application was considered at with at the planning meeting.</p>	
<p>56</p> <p>54.1</p>	<p>Highway Matters</p> <p>To receive an update from Sedlescombe Traffic Advisory Group (STAG)</p> <ul style="list-style-type: none"> Speed Survey. <p>DC explained the background to the brief and is now able to share the results of a report from GTA Civils. DC confirmed that in 2016 it was confirmed in the neighbourhood plan that CIL monies would be used traffic calming.</p> <p>DC highlighted some of the results which are all available in the final report. DC will forward the report to cllrs and the clerk.</p> <p>Next Step is to meet with GTA and ESCC Highways to present the proposals.</p> <p>Cllr Maynard agreed with the approach and would like to be present at the meeting.</p> <p>Clerk to organise the meeting.</p> <p>Attendees Brian Banks Lawrence Stringer of GTA Carl Maynard Andy Waters David Caney JVH</p>	<p>DC</p>
	<p>The Clock House</p> <p>DC explained that he had visited the site with PA. The PC have applied for it to become a community asset. DC can see a number of uses for it and would like the PC to consider whether it may be a project to take forward. JVH commented it would only be suitable to purchase if it had a long term tenant.</p> <p>Resolved to watch the situation.</p>	
<p>57</p>	<p>Resolutions made</p> <p>To review previous resolutions outstanding and agree any actions required</p> <p>Actions in hand with the application to be submitted for the Brickwall Hotel to be submitted as an asset of community value.</p>	
<p>57.</p> <p>57.1</p> <p>57.2</p>	<p>Finance and Audit</p> <p>To receive the monthly statement of accounts to 31st December 2019</p> <p>Received and noted</p> <p>To receive the bank reconciliation to 31st December 2019</p> <p>The bank reconciliation was received and noted that the face of bank statement showed a balance in the current account of £64,359.97 as at 31st December 2019 and a total cash book balance of £112,701.67 at 31st December 2019.</p>	

57.3 To receive a report from the finance committee showing approved payments for the month and agree any actions required.

The cheques below have been approved for payment by the finance committee, 21st January 2020 6.20pm and the statement and reconciliation was shared and noted.

21/01/2020	HMRC	Nov & Dec PAYE	103567	598.10		
	Sedlescombe					
21/01/2020	Village Hall	December Hire	103568	12.00		
	Fastprint & design					
21/01/2020	Ltd	Christmas card printing	103569	32.00		
21/01/2020	AB Fire & Security	Software loading on to laptop	103570	102.00		
21/01/2020	G Burley	December Cuts	103571	270.83		
21/01/2020	Came & Company	Balance of insurance	103572	30.71		
21/01/2020	Mrs J Scarff	Wages and expenses	103573	1751.78		
21/01/2020	Battle area transport	Grant for Fuel	10357	150.00		4975.62

57.4

To approve the monthly standing orders:

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|------------------|-----|---|-------|
| a) Smart Pension | Dec | £ | 86.56 |
| b) Sage Software | Dec | £ | 24.00 |

To consider the proposed budget for the next financial year and agree any actions required.

The Finance committee recommended that the Council adopt the budget totalling £57,184 submit a precept requirement of £57,184.00 to Rother District Council, the precepting authority.

All Cllrs agreed that the precept should be applied for.

Resolved that the clerk should request a precept of £57,184.00 from Rother District Council.

61. Reports, Correspondence, Questions and Future agenda items not requiring decisions.

- a) **Red Barn Field** – PG has applied for a grant to The Lund Fund for the path or noticeboards and is waiting to hear.
- b) **Sedlescombe Jobs Network** – No news to report

Any other

For next meeting the clerk was asked to present a short session on the Parish on line software.

BC raised that she had been contacted by a resident who had fallen into the inlet gully in the dark. All agreed that the gully's provide vital drainage and that it is part of the highway.

RC asked whether the lights on the village pump would remain in place and who would be responsible for sweeping the pump when necessary. It was agreed that the lights should be left up and PG offer to find someone to seep out the pump.

There being no further business, the meeting closed at 20:25

Chairman.....

Date.....